

Set it once. Save time in the field.

Android global Settings guide | Version 2.1

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Before your next assignment, take a few minutes to set up how Final Exhibit labels evidence, presents your professional identity, and prepares supported exports. This chapter walks through Settings in screen order.

Less typing on future assignments

Save your agency name, your name and professional title, and the license or other identification you want displayed. Add your company contact details and logo for supported PDF headers. Final Exhibit can reuse these saved settings on later supported exports, reducing repeated typing and helping your documents look consistent. Company branding and expanded identity tools are Pro features.

Open and use Settings

From the Evidence Locker toolbar, tap the Settings gear. Scroll to the section you need. Tap an option to select it, use a switch to turn an option on or off, and tap a text field to enter information. Settings save automatically; there is no separate Save button here. Use Back to return.

What global means

These preferences are stored in this app on this device. They provide reusable display and export choices. Changing them does not rewrite copies you already exported or shared. Create a fresh preview/export to see a new style.

Global setup and item details work together

Keep reusable identity and style choices in Settings. Set the actual category, purpose, tags, notes, address, and timestamp for an individual item in its Details screen. An item-specific heading choice can affect which saved identity lines are included.

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- 3 Burn Style: make exported text readable
- 4 PDF company header and invoice payment link
- 5 Export ID, professional identity, and agency setup
- 6 Pro controls and a reusable setup workflow

Android-specific chapter. Pro labels identify paid customization; the free scanner and photo workflow remain separate from those branding options. Verify final screens and fresh sample exports before publishing the illustrated booklet.

02 Display and organization

Display - Appearance

Choose Auto to follow the device setting, Light for a light appearance, Dark for a dark appearance, or Black for the true-black mode. This controls the app interface; use Burn Style to change the text drawn onto an export.

Library - Item Label

SETTING / CONTROL	WHAT TO DO AND WHY
Category (Photo/Scan/Screenshot/Video)	Use media/category labels when you identify items by what they are.
Case #	Use case-oriented labels when you work several matters. The case number is read from the item's Tags; enter the case information in Details.
Client	Use client-oriented labels when you recognize matters by client name. The client value is read from Tags.
Address	Use the saved location/address field when the property or location is your easiest reference.

Time saved: find the right item faster

A property inspector may prefer Address. A process server may prefer Case #. Pick the label that matches how you search your Evidence Locker, then keep that information filled in on each item. Changing the list label does not fill missing case or address information for you.

Timestamp

This Settings section is guidance: timestamps are selected per item in Details. Auto uses available supported media metadata, with an import-time fallback where needed. Manual lets you select a date and time for that item. Preview and check the displayed timestamp before delivery.

Export File Naming - Filename Style

SETTING / CONTROL	WHAT TO DO AND WHY
Searchable (Type + Purpose + Tags)	Choose descriptive names to help find files later by purpose or case/tag information. Check for sensitive information before sharing a filename.
Standard (Type + Timestamp)	Use a simpler type-and-time name when purpose and tag information are not needed in the name.
Minimal (Timestamp Only)	Choose the least descriptive naming option. Generated names may still contain the FinalExhibit prefix, media type, and export suffix. Use the on-screen filename example to see the format.

Filename style changes the generated file name, rather than deciding what is visible inside the document or stamped photo. Existing exported files keep their old names.

03 Burn Style and readability

A burned overlay becomes visible text in the exported image or video. Set the usual style here, then inspect a fresh preview for the actual item. Settings labels this section Overlay Style (Pro); video tools and branding require Pro.

SETTING / CONTROL	WHAT TO DO AND WHY
Burn metadata overlay on export	Turn on when you want the supported burned export to display its metadata text. Turn off to omit that overlay in export paths that use this preference. Check the chosen export type and preview.
Shaded info pad behind text	Turn on to place a background panel behind the text, especially over busy photos. Turning this off also selects black text in the supplied Settings screen; check Text Color again afterward.
Stamp Content	Where shown, Full Header uses the enabled professional heading and item information. Date, Time & GPS Only selects a compact stamp instead of the full heading, purpose, tags, and notes. Also check the item's own heading/location-only choice in Details.
Text Size - Small / Large	Choose Large when your exported stamp needs to be easier to read at normal viewing size. Create a new preview after changing it. The text must still fit the selected content and media dimensions.
Text Color	Choose White, Black, or Yellow with black outline. Match the text to the background and verify contrast across the entire stamp.
Overlay Color	With the shaded pad on, choose Gray, Black, or Blue for the panel behind the text.
Overlay Shade	With the pad on, choose Tint for a partly transparent panel or Solid for a fully opaque panel.

Example: readable field photographs

For a busy street or property image, try Large text with White text on a Black shaded pad. Use Tint if the underlying image should remain partly visible, or Solid for stronger separation. Preview the result, including any long notes, before saving or sharing.

One item needs a simpler heading?

Open that item's Details and use its Date, Time & Location Only control when appropriate. This can include a saved address and available GPS information while omitting professional heading and other details. It changes the displayed export content without deleting the saved metadata.

Preview check: size, contrast, wrapping, and content

Confirm the text is readable without excessive zoom, no line is clipped, and the stamp includes only the information intended for the recipient. A compact stamp may omit your saved agency, name, license, and FEAPPID.

04 PDF branding and payments

PDF Header is labeled Company Header (Pro). Use this section to save a reusable letterhead for supported PDF exports. A PDF company header and a photo/video burn overlay are separate presentations.

SETTING / CONTROL	WHAT TO DO AND WHY
Include company header on PDFs	Turn on to enable the saved company header for supported PDF exports. Enable this before editing the header fields or choosing a logo.
Show page numbers on PDFs	Choose whether supported PDFs display page numbers. Check the actual exported document when preparing a multi-page delivery.
Company name	Enter the business name you want in the PDF header. This is a separate field from Agency name used in burned media.
Phone / Website / Email	Enter your business contact information once so it can be reused in supported PDF headers. Check spelling and numbers before relying on them for future assignments.
Choose Logo	Select an image of your company logo. The app saves a local copy and displays a Logo Preview when available. Use a clean, readable image.
Remove	Remove the selected PDF header logo. This control becomes available when a logo has been saved and the header is enabled.

Time saved: consistent company documents

Instead of adding your company name, phone, website, email, and logo every time you prepare a supported PDF, complete the header here once. On the next assignment, enter the item or case facts and create the export. Review the final PDF to confirm the selected export includes the header.

Invoice Payment - Default payment link

Enter an optional business payment link to reuse on invoices. This can point to your preferred payment provider or business payment page. Invoice export is a Pro tool. Leave the field blank if you do not want a default link.

Before sending an invoice

Check the payment destination and test the link in a sample exported invoice. The saved link supplies payment instructions; it does not itself charge the client or confirm that an invoice has been paid.

Example: a subcontracted assignment

Save your own company contact details and logo before preparing documents for a client or hiring agency. This reduces repeated setup and helps supported exports retain your business identity. Confirm the required recipient format before delivery.

Scope check: these controls apply to export paths that use the PDF header. Do not assume every scanner PDF, generated form, clean export, or editable Word document uses the same letterhead. Open a sample of the intended output.

05 Identity you can reuse

These sections appear below Invoice Payment. Complete them before fieldwork so you do not have to retype your professional identity for each supported export.

SETTING / CONTROL	WHAT TO DO AND WHY
Forensic Export ID - Burn FEAPPID on exports	Turn on to request a faint app-install identifier on supported exported/burned media. Compact or clean output can omit it. This identifies the app installation; it is not a Google account, IMEI, or device serial.
Copy	Copy the stored FE App ID to the clipboard if needed for your records or support. The ID is stored on this device; do not treat it as an account login or backup.
Signature - Your name	Enter the name for the typed export identity line. With no title, a supported burned heading can read Created by Jordan Lee. Leave it blank to hide that name line.
Signature Title (Pro)	Select None, Investigator, Process Server, or Custom. With a selected title, the line becomes Title Name, such as Investigator Jordan Lee. Custom reveals a field for your own title.
Badge / License Line (Pro)	Turn on Include Badge/License line. Select Badge, License, Certified, Appointed By, or Custom; then enter the Value. Custom also reveals Custom label.
Agency - Agency name (Pro)	Enter the agency/business name for supported burned headings. If blank, the fallback name is Final Exhibit. Fill PDF Header's Company name separately if you want matching PDF branding.

Example: prepare your professional heading once

A fictional investigator enters Agency name: Example Field Services; Your name: Jordan Lee; Signature Title: Investigator; Label: License; Value: your actual license number. Future supported full-header burned exports can reuse those lines while the item's date, time, location, notes, and case information vary by assignment. Use only identification and titles you are entitled to use.

Typed identity and drawn signature serve different purposes

The Signature name field here is a reusable typed name line for exports. To draw an electronic signature on a scanned document, use Signature inside the scanner. Updating your name here does not sign a document.

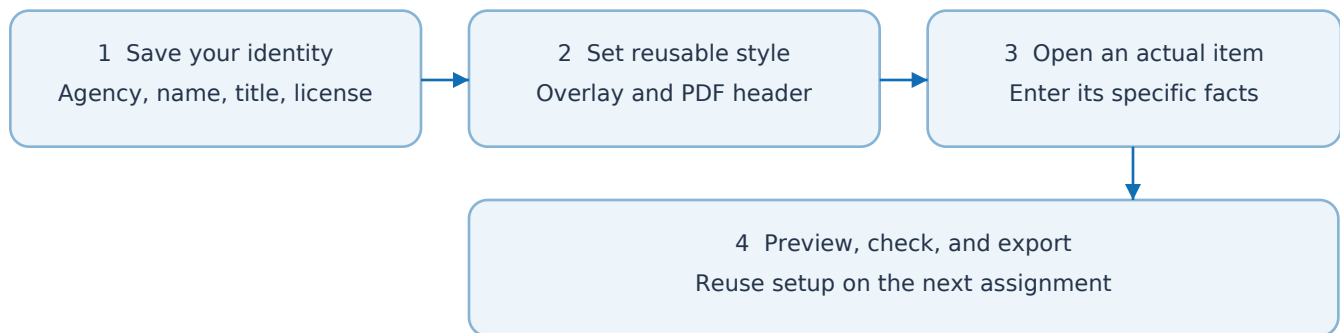
FEAPPID is a continuity identifier, not proof by itself that a file is authentic, unedited, or tied to a verified service event. Preview the intended output to see whether it is included.

06 Pro and your setup routine

Final Exhibit Pro

SETTING / CONTROL	WHAT TO DO AND WHY
Upgrade to Pro	Open the subscription purchase flow. In the updated plan chooser, select monthly or annual and review the price and billing period displayed by Google Play before subscribing.
Final Exhibit Pro Active	When Pro is recognized, Settings displays your active Pro status. Review the Google Play purchase screen before confirming any purchase action.
Restore Purchases	Ask the app to check purchases associated with the current Google Play account. Use this if you have purchased Pro but its features are not being recognized.
See Free / Pro Features	Open the in-app comparison of free and paid features. Tap OK to close it. Use the current app comparison for feature availability.
Support / Back	The Support section shows the app's design message. Use the top-left Back arrow to leave Settings; your changes save automatically.

A setup routine that saves time later



Before the next assignment

Check that agency and license information are current. Confirm the PDF contact details and payment destination. Make one sample export with a full heading and one with the item's compact setting. Save time by reusing the setup, while still reviewing the facts and recipient requirements for each assignment.

If a change does not appear

Create a fresh preview/export rather than reopening an older exported file. Check the item's heading override, the selected export type, and Pro availability. A compact or clean export can intentionally omit the saved branding or identity lines.

Need a walkthrough?

Message Final Exhibit on Facebook or email support@finalexhibit.com. Tell us which setting and export type you are using. We are willing to spend time walking you through a feature.